



Koneru Lakshmaiah Education Foundation

(Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

❖ Recognised as Category 1 University by UGC ❖ Approved by AICTE ❖ ISO 21001:2018 Certified

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Travelling and Halting allowances of Prof./Dr./Sri _____

Member of the _____

Head quarters are notified to the Controller of Examinations: _____

Address to which the cheque should be sent: _____

1) Railway Journey a) To railway fare —do— 2) Road Journey	Date & Time of Journey	Kilometres Travelled	From	To	Date & Time of Arrival	Rs.	Ps.
Towards _____ days Daily allowance @ Rs. _____ per day.							
Date	(Quote No. and Date of the letter in support of this claim)						
Total:							

Rupees (in words) _____

Received payment. I agree to refund the amount that is not approved by the audit authorities.

Station:

Signature:

Date:

Examiner in:

Stamp where
amount exceeds
Rs. 5000/-

(For Office use)

Passed for Rs. _____ Paid by Cash/Cheque No _____

Date:

CONTROLLER OF EXAMINATIONS